Overall focus of NCCI

- What substances can be addressed under the NCCI grant program?
  
  a. Alcohol (not JUST underage alcohol use, but also alcohol-related problems experienced by people of all ages)
  b. Misuse of prescription drugs
  c. Illicit drugs

  Tobacco is not one of the categories being addressed by this effort.

- Will NCCI accept applications from more than one coalition per community or geographic area?

  Yes. NCCI will accept multiple applications from the same community or geographic area. However, in an effort to “ensure collaboration and limit duplication with existing community coalitions in prospective communities,” we strongly encourage coalitions to contact one another to determine if collaboration is possible.

  Coalitions that have different focuses may find it challenging to collaborate on the same grant. If this is the case, please justify why you are not collaborating in the “Planning” section under the Program Narrative.

- Can an established coalition, as part of its capacity building strategy, include a plan to expand into another geographic region or target population to implement evidence-based and environmental strategies?

  Yes, please provide a clear description of your plans and explain why you feel your coalition would be best suited to implement this plan of action.
• If there is a SPF-SIG grantee located in my county, am I eligible to apply for NCCI funding?

NC SPF-SIG recipients are not eligible to apply for the NCCI coalition grants. However, Partnerships, Alliances, Coalitions and Collaborations (PACCs) in a targeted SPF-SIG county with a different focus other than alcohol related traffic crashes and fatalities are eligible to apply for a specific community in that same county. A collaboration or partnership between the PACC applying for NCCI funding and the SPF-SIG CAP needs to be identified in your application for the NCCI coalition grants.

Assurance and Certification

• What if the same person is the Coalition Project Director, the Host Agency Director and Fiscal Agency Director?

This person would sign his or her name on all three lines to indicate that he or she performs all three roles for the coalition.

• Does the coalition need to have a 501(c)3 status in order to apply for NCCI funding?

No, the coalition does not have to have 501(c)3 status; however, the coalition must be a legal entity. If the coalition is not a legal entity, then it should secure a host or fiscal agency that is a legal entity to oversee the financial management of funds and be responsible for receiving the funds and disbursing them to your coalition or organization. The coalition should carefully consider who serves as its host agency/fiscal agency to ensure this agency is compatible with the mission and vision of the coalition.

Budget

• Can I use NCCI funding as matching funds for federal grants such as Drug Free Communities?

No. According to the NC Division of MHDDSAS, given the way these state funds were appropriated (i.e., through a bill passed by the NC General Assembly), the funds are restricted from being used as a match to procure federal dollars.
• Is there a cap on the percentage rate for indirect costs (also known as Facilities and Administrative [F&A] costs)?

_The cap for the indirect (or F&A) rate is 10%, which is the limit set by the state. However, if a coalition/host agency has a federally negotiated rate lower than 10%, that lower rate must be used on the budget worksheet as the amount for Indirect Costs. A list of allowable costs for F&A will be posted to this Web site once it is made available from the state._

• What are the North Carolina per diem rates to be used for travel expenses?

_Below is the per diem rate for both in-state and out-of-state travel as of January 2010. Amounts above the per diem rates will not be reimbursed._

<table>
<thead>
<tr>
<th></th>
<th>In-State</th>
<th>Out of State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>$ 7.75</td>
<td>$ 7.75</td>
</tr>
<tr>
<td>Lunch</td>
<td>$10.10</td>
<td>$10.10</td>
</tr>
<tr>
<td>Dinner</td>
<td>$17.30</td>
<td>$19.65</td>
</tr>
<tr>
<td>Lodging (actual, up to)</td>
<td>$65.90</td>
<td>$78.05</td>
</tr>
<tr>
<td>Total</td>
<td>$101.05</td>
<td>$115.55</td>
</tr>
</tbody>
</table>

_Mileage:_
Effective January 1, 2010, the Internal Revenue Service (IRS) has decreased the business standard mileage rate from 55 cents per mile to 50 cents per mile to reflect generally lower transportation costs compared to the prior year.

• Can other training be included in the budget?

_Yes, other training besides the required NCCI trainings (e.g., the 2-week CADCA Training experience and 2 ½ day Sustainability training) can be included in your budget as long as you can justify (1) how this training will help you build capacity to implement evidence-based and environmental strategies, and (2) how it is not duplicating what will be covered in the NCCI-provided trainings. Please provide such details in your budget narrative._

• How much should I include in my budget for registration fees to attend the both required and suggested trainings?

_Below is an example_
Travel, lodging, meals: ~$5,000 per site (Based on 3 people for each required training)

- Travel - $0.50/mile (avg. of 300 miles round trip for each participant)
  $0.50 X 300 X 3 X 3 = $1,350
Lodging/night - ~$76.00 (including tax): Total of 10 nights for each person attending trainings (3 people X 10 nights X $76 = $2,280)

Meals – Per diem of $35.15 per day (3 people X 13 days X $35.15 = $1,371)

Evaluation

- I was not able to complete the baseline survey distributed at the February 26th RFA workshop. Will that affect my chances for getting the grant?

  No, completing the baseline survey will not impact your chances of receiving NCCI funding. The survey will provide NCCI with an overview of your coalition’s focus, infrastructure and level of activity.

Letters of Support (Also review information in the PowerPoint presentation)

- Who should the “Letters of Support” be written to?

  Generally, letters of support are written to the coalition director. They should state how the individual or organization plans to support the coalition efforts.

- Do “Letters of Support” have to be specific to this initiative?

  Generally, strong letters of support specifically address the initiative/grant program to which the coalition is applying for funding. Applicants may submit letters of support or memorandums of understanding (MOU’s) that were used for recent grant applications such as Drug Free Communities. Please explain your rationale for your decision at the beginning of the letters of support section.

- Do “Letters of Support” have to be from coalition members?

  Letters of support can be from individuals or organizations who regularly attend coalition meetings, or from partners who are engaged in other ways. For example, the Mayor may write a letter to show how he or she will support your coalition’s efforts to improve the community, although he or she may not regularly attend coalition meetings.
In general, compelling letters of support often provide some indication of the degree of active engagement of the member, such as the amount of time or the duties that will be carried out by that member or supporter.

- Do we have to submit the original letter of support?

   No. Coalitions can submit copies of the original letter of support.

- What parts of the Application section must be sent in an electronic format and what parts should be mailed?

   This really depends on what documents you are able to send to us electronically versus hard copy. We prefer to receive as much of the application as possible in electronic format. However, documents such as the Cover letter, Assurance and Certification, Letters of Support, and attachments such as newspaper articles should be included in the hard copy format of the application. If you have specific questions or need additional clarification, please email or call Maria Parries at mparries@wfubmc.edu or 335-716-6196.

**Technical Assistance and Training**

- Are there resources available for non-funded NCCI coalitions to become members of CADCA?

   Yes. Please contact Phil Mooring with Families in Action by phone: 252-237-1242 or email: wfapmooring@simflex.com to obtain additional information.

- What is the maximum number of people from NCCI funded coalitions that can attend the CADCA Experience Training?

   NCCI funded coalitions are encouraged to send as many members of their coalition to the NCCI CADCA training program. We ask that you send a minimum of two coalition members. (This is in addition to the coalition coordinator.) One person is required to attend all NCCI trainings; the other participants can be different based on availability.